

REINHARD VILLAGES

2011-2012 Move In Guide



Reinhard Villages

It's **YOUR** Life!

Welcome to Reinhard Villages

...your home away from home! We are so excited that you chose The Villages as your place to live while attending Clarion University!

As you know, college is a time of discovery, challenges, and growing- intellectually, socially and personally. We hope that your time at The Villages will contribute to all three; in fact, we're pretty sure that it will! So, in order to get you into college-mode, we've prepared this move in guide to help prepare you for life outside the classroom! Please take some time to read through it, and become familiar with the information it contains. And, if you really want to get ahead, review your lease agreement, so you are well aware of all the responsibilities that you have as a resident. It is also a good idea to share this move in guide with your Guarantor (the person who also signed your lease, often a parent or guardian), as well as anyone who may be assisting you on Move In day.

Only students who are on an early arrival list for orientation, athletics, music, or other University sponsored activity, will be permitted to move in on the days that were given. Students who are not pre-approved to move in on those days will not be able to check in until August 26, 2011. Please plan your arrival accordingly.

Friday, August 26th, 2011 is Move-In Day.

Check in time is from 9am—4pm only.

You may check in at the following times after August 26, 2011:

Saturday, August 27th, 2011: 10am—5pm

Sunday, August 28th, 2011: 12pm—5pm

In this Move In Guide you will find everything you need to know about Move In! We hope you have had a pleasant and enjoyable summer! We look forward to seeing you!

Leasing Office Hours

Monday—Friday: 9am—8pm

Saturday: 10 am—4pm

Sunday: 12pm—5pm

After hours' emergencies, please call: 814-316-1726

For Emergencies, call University Police: 814-393-2111

Below is a copy of our “Apartment Assignment Information,” which each resident will receive in their emails regarding their apartment and apartment mates’ information.

Apartment Assignment Information

Please be aware that we cannot make any changes to apartment assignments. A lot of work and planning has gone into making assignments, and we do our best to accommodate each resident’s request as best we can. However, due to various factors, we cannot guarantee that they are exactly what was requested. **Please do not call to request a room change prior to your arrival, as none will be made.** Please note: If you have a 4 bedroom unit, and there are not four names listed below, the fourth assignment has not been made yet.

Your Apartment Number: _____
Your Apartment Address: _____
Clarion, PA 16214

Room A: Apartment-Mate: _____
Home Phone: _____
Cell Phone: _____
Email: _____

Room B: Apartment-Mate: _____
Home Phone: _____
Cell Phone: _____
Email: _____

Room C: Apartment-Mate: _____
Home Phone: _____
Cell Phone: _____
Email: _____

Room D: Apartment-Mate: _____
Home Phone: _____
Cell Phone: _____
Email: _____

Clarion University Academic Calendar

Fall Semester 2011

Registration for day and evening classes	Monday, August 29
Classes begin - 8 a.m.	Monday, August 29
Labor Day Holiday	Monday, September 5
Mid-semester break begins - 10 p.m.	Thursday, October 6
Mid-semester break ends - 8 a.m.	Monday, October 10
<i>Friday classes meet in place of Tuesday classes</i>	Tuesday, November 22
Thanksgiving holiday begins - 10 p.m.	Tuesday, November 22
Thanksgiving holiday ends - 8 a.m.	Monday, November 28
Classes end - 10 p.m.	Friday, December 9
Final examination period begins	Monday, December 12
Final examination period ends - 10 p.m.	Friday, December 16
Semester ends - 10 p.m.	Friday, December 16
Winter Commencement	Saturday, December 17
Semester grades due from faculty - 12 p.m.	Thursday, December 22

Winter Intersession 2011

Classes begin	Monday, December 19
Final Exams	Wednesday, January 11
Semester grades due from faculty - 12 p.m.	Friday, January 13

Spring Semester 2012

Registration for day and evening classes	Monday, January 23
Classes begin - 8 a.m.	Monday, January 23
Winter holiday begins - 10 p.m.	Friday, March 9
Winter holiday ends - 8 a.m.	Monday, March 19
Classes end - 10 p.m.	Friday, May 4
Final examination period begins - 8 a.m.	Monday, May 7
Final examination period ends - 10 p.m.	Friday, May 11
Semester ends - 10 p.m.	Friday, May 11
Spring Commencement	Saturday, May 12
Semester grades due from faculty - 12 p.m.	Thursday, May 17

Summer Sessions 2012

Session I: Pre-session	May 14 - June 1
Session II: Regular session	June 4 - July 6
Session III: Regular session	July 9 - August 9

What you get at the Villages

- Kitchen:
Dishwasher, garbage disposal, microwave, range, full size refrigerator w/ ice maker, dining table & chairs (e.g. 2 beds=2 chairs; 4 beds = 4 chairs)
- Living Room:
Couch, chair and ½ (oversized chair), entertainment table, coffee table & end table
- Bedroom:
Full size bed, desk, chair, closet with a shelf & 4 drawer dresser
- Mini blinds are in each window
- Washer and Dryer come with each apartment!

Recommended to Bring

1. Lamps (No overhead lights in the living room or the bedroom)
2. Full Size linens for bed
3. Vacuum
4. Pots, pans, dishes, and utensils
5. Swiffer Wet Jet (Kitchen, bathrooms, and laundry rooms are linoleum)
6. TVs – the apartments DO NOT come with any TVs.
7. Bathroom items (toothbrush holder, soap dispenser, towels, a rug and bathroom tissue)
8. Trash bins for bathroom, bedroom, and or kitchen.

Other Measurements

- Space under the bed: 16 ½ in high
- Closet space: 55 in wide x 27 in deep
- Shelf space above washer/dryer: 60 in wide
- Bedroom window: 38 in wide x 58 in long
- Bedroom dresser: 34 in wide x 39 in high x 17½ in deep
- Desk: 47 in wide x 23 in deep x 30 in high
- Living Room window: 78 in wide x 59 in high
- Mattress depth: 6 in deep
- Shower curtains: 4x2 Flats & 2x2s = 36 in wide x 78 in long (shower stalls) (we provide)
4x2 Towns and 4x4s = 72 in wide x 72 in long (bath tubs w/ showers) (you provide)

Important Telephone #s

RV Leasing Office:	814-226-4740	Public Safety:	814-393-2111
Main Campus:	814-393-2000	Book Store:	814-393-2696
Registrar:	814-393-2229	Residence Life:	814-393-2352
Heath Center:	814-393-2121	Library:	814-393-2301
Financial Aid:	814-393-2315	Student Accounts:	814-393-1071

Move In Day

Move In Day is August 26, 2011 from 9am-5pm. Please do not arrive any earlier, as you will not be able to check in until 9am. If you cannot make it by 4pm, we suggest that you check in the following day. You may check in Saturday, August 27th or Sunday, August 28th, between the hours of 10am-5pm Saturday and 12pm - 5pm Sunday. When you arrive, proceed to the Miller Community Center building. In order to ensure a smooth check-in, please check the following:

- Your account is current prior to Move In Day. Be sure your first installment has been paid, as well as any outstanding charges. All account questions should be directed to Amy in the Leasing Office. You will not be able to move in until your account is in good standing!
- Get your ID ready (valid Driver's License, personal ID card issued by State, passport, or military ID will be accepted). No ID, No Keys! **Keys will be issued to the resident only — no one else!**
- Parking Permits— In addition to a valid driver's license, you will need to provide your insurance card and registration.
- Each apartment is numbered, but the rooms within the apartments are not! Rooms are lettered A-D (clockwise), with A always being the first room on the left. Your bedroom key will only work for the room you are assigned. Do not switch rooms or keys with your apartment-mate! Illegal room switches will result in a \$200 fee!
- If you live in a 4x2 Loft, A & D are downstairs (A to the left, D to the right) and B & C are upstairs (B to the left, C to the right).

Miller Community Center

The Miller Community Center is located at the front of the property. The Miller Community Center includes the Leasing Office, mailboxes, large classroom for events, fitness center, computer lab, and TV lounge area. Residents will have accessibility to these facilities with their key card.

Parking

Parking spaces are available at each village by parking permit only. Permits must be displayed by the first day of classes each semester. Only one permit will be issued per resident per lease term. To obtain a permit, you must present a valid ID, vehicle insurance, and owner's registration card. Permits must be placed on the inside of your windshield, bottom part, passenger's side (opposite of your inspection sticker). Guests may obtain a guest parking permit by stopping by the Leasing Office during normal business hours. Cars without a valid permit, and cars parked illegally will be subject to fines and towing costs. Please be aware—we cannot guarantee the safety of your vehicle, nor can we guarantee that you will be able to park close to your apartment. Please be sure that you and your guests have appropriate insurance coverage for vehicles and items within the vehicles.

Cable TV

Connections are available in each living room and bedroom. You will need to supply the TV and the coaxial cable to connect to the jack. If you need assistance, please see a CA.

High Speed Internet

Each bedroom in the apartment has internet jacks ready for you to plug into! You will need to have an Ethernet connection in your computer as well as a CAT 5 (Ethernet) Cord. Unfortunately we are unable to have wireless internet in your apartment. Please do not bring a wireless router. Also, remember you should update your virus protection and software regularly, in order to make your computer run efficiently, as well as access the internet effectively. Keep in mind, there may be times when outages occur, and RV is not responsible for any damage to or loss of computer hardware or software caused by viruses or other internet provider-related issues. However, if you are unable to connect to the internet, please call the office to file a maintenance request. Be prepared, as the assistant may ask you to do some troubleshooting first! Illegal downloading of any material via the internet connection provided by Reinhard Villages may result in disciplinary action, criminal charges, University judicial action, and/or the disabling of the internet connection to your room and/or apartment.

Mail

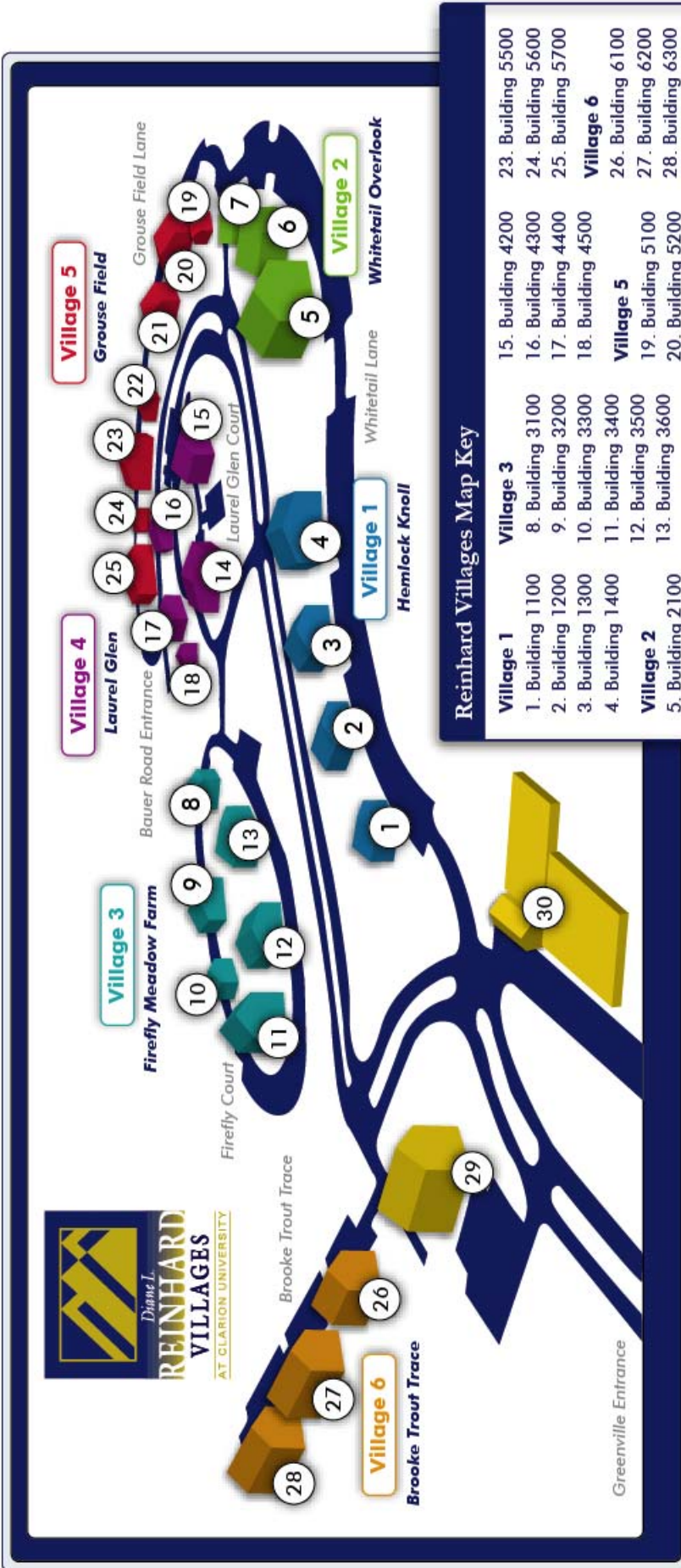
Mailboxes are located in the Miller Community Center. There is one mailbox per apartment (each person has a key), so be sure to talk with your apartment mates about mail retrieval. Correspondences regarding your Reinhard residence are put in your mailboxes, therefore, it is important to check your mailbox regularly. Mail is delivered to the boxes Mon-Sat, except on holidays. The Postal Service picks up out-going mail at the Leasing Office. RV assumes no liability for delays in delivery and/or failure of delivery.

Packages

Packages can be picked up at the Leasing Office during business hours. If you have one, a slip will be placed in your box or you will receive a phone call. **You must bring your valid ID to obtain your package - no exceptions!** Packages will only be given to the resident recipient. **Please note - Mail and packages in a non-resident's name will be returned to the sender.**

Decker Recreational Area

The Decker Recreational Area includes our outdoor heated pool, grills, picnic area, and basketball courts, and are located by Village 1. In order to use these facilities, all residents must have their pool passes with them at all times. Residents are allow up to 3 guests with each pass. Your pass will be given to you on Move In Day, which will be attached to your keys.



Reinhard Villages Map Key

Village 1	Village 3	Village 5	Village 6
1. Building 1100	8. Building 3100	15. Building 4200	23. Building 5500
2. Building 1200	9. Building 3200	16. Building 4300	24. Building 5600
3. Building 1300	10. Building 3300	17. Building 4400	25. Building 5700
4. Building 1400	11. Building 3400	18. Building 4500	
Village 2	Village 4	Village 5	Village 6
5. Building 2100	12. Building 3500	19. Building 5100	26. Building 6100
6. Building 2200	13. Building 3600	20. Building 5200	27. Building 6200
7. Building 2300	14. Building 4100	21. Building 5300	28. Building 6300
		22. Building 5400	

- Village Facilities:**
- Street Names
 - Village Names
 - 29. Community Center
 - 30. Recreation Area (Maintenance Bldg., Pool, Basketball Courts, Picnic Area)

